



An ambitious school at the heart of the community

Information for Applicants

Learning Support (Hub) Mentor

An ambitious school at the heart of the community

Manchester Road, Macclesfield, SK10 2EE

Tel: 01625 610220 Fax: 01625 610925

Website: www.tytheringtonschool.co.uk

Headteacher: Mr E. Botwe



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JOB DESCRIPTION Learning Support Mentor
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JOB TITLE: Learning Support Mentor (Grade 4/5, Term Time Equivalent – 32.5 hours)

JOB REPORTS TO: SENCO

JOB PURPOSE: Under the guidance/supervision of classroom teachers, carry out teaching and learning support programmes to enable access to learning for students.

RESPONSIBILITIES:

- To research, plan and deliver 1-2-1 mentoring/support sessions with identified students on a range of subjects that may be hindering individual learning.
- To provide in-class support for named students as and when required, in liaison with Assistant Headteacher (SENCO).
- Facilitate the intellectual and social development of students, working with the class teachers/line managers to support the achievement of their learning targets in specific curriculum areas.
- To ensure the Designated Safeguarding Lead is informed immediately of any concerns relating to the safeguarding of the students.
- Liaise with teaching staff and parents to ensure effective communication concerning the students' well-being.
- Supervise the activities of individuals or groups of pupils both in and out of the classroom to ensure their safety and facilitate their physical and emotional development in accordance with the school's behaviour management policy.
- Attend staff and other meetings and participate in staff training development work and reviews as required.
- Take part in lunch-time duties as required.
- Supervise/run breakfast and after school clubs as required.

Notwithstanding the details in this job description, in accordance with Tytherington School's flexibility policy, the job holder will undertake such work as may be determined by your line manager/Headteacher from time to time, up to or at a level consistent with the main responsibilities of the role.

Signed:

Date:

JOB DESCRIPTION
Learning Support Mentor

CRITERIA	ESSENTIAL	DESIRABLE	ASSESSMENT METHOD
Qualifications		GCSE or equivalent in Maths and English. Teaching Assistant Qualification.	Application
Specialist Knowledge and Experience	Experience of working with children Committed to continuous professional development Confident in using ICT in a teaching and learning environment	Understanding of the principles of child development and learning processes. Experience with working with children with Special Educational Needs. Experience of working with children within KS1/KS2.	Application, interview
Skills & abilities	Flexible approach to working arrangements in line with the duties of the post Able to work in a team Committed to Tytherington School's vision for the future		Application, interview
Personal qualities and attributes	Strong interpersonal and communication skills A strong desire to help children succeed Self-motivated		Interview



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<p style="text-align: center;">ADDITIONAL DETAILS Learning Support Mentor</p>

This is an exciting opportunity to join one of Macclesfield's leading secondary schools and make a significant contribution to the school's learning support team. The role includes carrying out teaching and learning support programmes to enable access to learning for students.

Hours of Work: 32.5 per week. Monday – Friday (Term-time plus 5 INSET days)

Salary: Grade 4:13 – 5:21 - £16,864–£19,602 (£22,350 - £25,979 FTE)

Application forms and further details can be downloaded via our website www.tytheringtonschool.co.uk or by telephoning 01625 610220. Please return completed applications For the Attention of Helen Brady, HR and Payroll Manager, Tytherington School, Manchester Road, Macclesfield, SK10 2EE or to hbrady@tytheringtonschool.co.uk

We welcome applications regardless of age, gender, ethnicity or religion. We are committed to the safeguarding and promotion of the welfare of children and appointments are made subject to enhanced DBS Disclosure.

To apply:

- Please complete a Tytherington Support Staff Application Form.
- Completed applications should be return to the HR Manager by e-mail hbrady@tytheringtonschool.co.uk

Closing date for applications: Thursday 4th July 2024, 9.00am.
Interview to be held on Thursday 11th July 2024.