



Provider access policy statement

Approved by: FGB **Date:** 26 March 2024

Last reviewed on: March 2024

Next review due by: March 2025

Contents

1. Aims	2
2. Statutory requirements	2
3. Student entitlement.....	3
4. Management of provider access requests.....	3
5. Pupil destinations.....	7
6. Complaints.....	7
7. Links to other policies	7
8. Monitoring arrangements.....	7

1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- › Procedures in relation to requests for access.
- › The grounds for granting and refusing requests for access.
- › Details of premises or facilities to be provided to a person who is given access.

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

2.1 The 6 encounters schools must offer to all pupils in years 8 to 13

Schools must offer:

- 2 encounters for pupils during the 'first key phase' (year 8 or 9)
 - All pupils must attend.
 - Encounters can take place any time during year 8, and between 1 September and 28 February during year 9
- 2 encounters for pupils during the 'second key phase' (year 10 or 11)
 - All pupils must attend.
 - Encounters can take place any time during year 10, and between 1 September and 28 February during year 11.

- 2 encounters for pupils during the 'third key phase' (year 12 or 13)
 - Pupils can choose to attend.
 - Encounters can take place any time during year 12, and between 1 September and 28 February during year 13.

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

- Information about the provider and the approved qualifications or apprenticeships they offer.
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from pupils

We will, in arranging these encounters will ensure that the above information is gathered. It is our aim to view presentations in advance, if possible, and / or communicate with providers to ensure students questions are accommodated. We will endeavour to provide a mechanism before events for students to submit questions that can be communicated to presenters in advance, as we are aware that not all students are comfortable asking questions in a large audience.

2.2 Meaningful provider encounters

Our school is committed to providing meaningful encounters to all pupils.

1 encounter is defined as 1 meeting/session between pupils and 1 provider.

Meaningful live online engagement is also an option at our school.

3. Student entitlement

All students in years 8 to 13 at Tytherington School are entitled to:

- › Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- › Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through assemblies, careers events, options events and taster events.
- › Understand how to make applications for the full range of academic and technical courses.

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Mrs Caroline Brennan, Assistant Headteacher (Community & Careers).

Telephone: 01625 610220

Email: Careers@tytheringtonschool.co.uk cbrennan@tytheringtonschool.co.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

The following table, which summarised the careers programme for Year 8-13 students, included the required opportunities provided for training and education providers to speak to students and / or their carers.

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 8	Tutor Time programme	Tutor Time programme Year 8 Careers & Unifrog Assembly. National Apprenticeship subject activities. National Careers Week subject activities	Tutor Time programme Employer encounter Apprenticeship assembly. HE Aspirations Assembly
YEAR 9	Tutor Time programme Macclesfield Careers Fair Year 9 Careers & Unifrog Assembly. Assembly- Technical provided Royal Navy Future Skills Questionnaire	Tutor Time programme Guided Choices Evening Guided Choices pupil & parent consultation Day Meeting with careers adviser National Apprenticeship subject activities. National Careers Week subject activities	Tutor Time programme HE Aspirations assembly Employer Encounter

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 10	<p>Tutor Time programme</p> <p>Assembly- Technical provider Army.</p>	<p>Tutor Time programme</p> <p>Year 10 Careers & Unifrog Assembly.</p> <p>National Apprenticeship week subject activities.</p> <p>National Careers Week subject activities</p> <p>HE Provider assembly- raising aspirations.</p>	<p>Tutor Time programme</p> <p>Future Skills questionnaire</p> <p>Work experience preparation sessions</p> <p>Work experience</p> <p>Post 16 information – 6th Form assembly – raising aspirations.</p> <p>Post-16 technical education options assembly FE College</p> <p>Technical/vocational tasters at local college/s, training providers</p>
YEAR 11	<p>Tutor Time programme</p> <p>Post-16 provider open evenings</p> <p>Post-16 apprenticeships assembly</p> <p>Post -16 Sixth Form assembly</p> <p>Post-16 College assembly</p> <p>Post-16 Choices Day (collapsed Timetable)</p> <p>Meetings with careers adviser</p> <p>Post-16 applications</p>	<p>Tutor Time programme</p> <p>Post-16 apprenticeships provider assembly</p> <p>Year 11 Careers & Unifrog Assembly.</p> <p>Post-16 interviews</p> <p>Apprenticeships – support with applications</p> <p>National Apprenticeship week subject activities.</p> <p>National Careers Week subject activities</p>	<p>Confirmation of post-16 education and training destinations for all pupils</p>

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 12	<p>Tutor Time programme</p> <p>Post-18 assembly – apprenticeships</p> <p>Post-18 assembly- Officer roles (MOD)</p>	<p>Tutor Time programme</p> <p>Higher education (HE) fair</p> <p>National Apprenticeship week subject activities.</p> <p>National Careers Week subject activities.</p> <p>Future Skills Questionnaire</p>	<p>Tutor Time programme</p> <p>Post 18 Choices Day (Collapsed Timetable)</p> <p>Post 18 Choices Parents information evening.</p> <p>Meetings with careers adviser</p>
YEAR 13	<p>Tutor Time programme</p> <p>Edge Hill University Careers Fair</p> <p>Post-18 assembly – with higher and degree apprenticeship providers</p> <p>Post-18 assembly- Officer roles (MOD)</p> <p>Macclesfield Pledge ERP programme- (supporting progression to employment or apprenticeships).</p> <p>Targeted tutorials for students requiring additional support.</p>	<p>Tutor Time programme</p> <p>Meetings with careers adviser</p> <p>Macclesfield Pledge ERP programme- (supporting progression to employment or apprenticeships).</p> <p>Targeted tutorials for students requiring additional support.</p> <p>National Apprenticeship subject activities.</p> <p>National Careers Week subject activities.</p> <p>Gap Year assembly</p>	<p>Confirmation of post-18 education and training destinations for all pupils</p>

Please speak to our Careers Leader to identify the most suitable opportunity for you.

These events will run in line with any measures related to public health incidents, including COVID-19.

4.3 Granting and refusing access

We will grant access to students during any of the events or sessions listed above. We will also look into any other reasonable requests for access made at least 2 weeks in advance.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the Academy's procedure for checking the identity and suitability of visitors.

All providers and visitors to The Academy must follow the rules and guidance detailed in our Child Protection & Safeguarding Policy.

Our safeguarding/child protection policy outlines the Academy's procedure for checking the identity and

4.5 Premises and facilities

The Academy will make the Main Hall, (or Sport Hall when main hall is not available), classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity.

The Academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Main Reception. Any relevant documentation will be stored in the careers office. We can also add relevant links to websites and other sources of digital information to the Academy website

5. Pupil destinations

The Year 11 pupils who completed Year 11 in 2023 moved to a range of providers in the local area after school:

- 49% progressed to Tytherington Sixth Form (105 students)
- 3% progressed to other school Sixth Forms. (6 students)
- 43% progressed to local colleges. (89 students)
- 4% progressed to Apprenticeships (8 students)
- 1% are working with Total People (2 students)
- 1.5% are NEET (3 students)

Year 13 pupils who completed Year 13 in 2023 moved to a range of providers in the local area after school:

Last year, 54% of our Year 13 students progressed to university with 21% of these securing places at Russell Group Universities and 1.2% at Oxbridge Colleges. 24% of students secured employment or apprenticeship positions with 22% taking a gap year. There were zero NEET students.

6. Complaints

Any complaints related to provider access can be raised following the school complaints procedure [2022-05-2022-23-Complaints-Policy-ESFA-approved.pdf \(tytheringtonschool.co.uk\)](#) or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

7. Links to other policies

- Provider access policy statement
- Safeguarding Policy
- SEND Policy
- PSHE Policy

8. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Mrs Caroline Brennan (Assistant Headteacher).

This policy will be reviewed annually by Caroline Brennan, Assistant Headteacher (Community & Careers)
At every review, the policy will be approved by the governing board/Trustees.